



PRICE PLAN

&

APPLICATION PROCEDURE

Governance and Management Services International
www.gmsiuk.com

Tel: + 44 (0)20 7403 6070
Fax: + 44 (0)20 7403 6077

Email: gmsi@gmsiuk.com

FEES STRUCTURE

International

1 week Programme: £1,675 (including lunch) per participant

2 weeks Programme: £2,650 (including lunch) per participant

Special *and* On-Request Programme: Determined on case by case basis

Local/In-country

1 week Programme: £650 (including lunch) per participant
(for minimum of 30 participants enrolled)

2 weeks Programme: £950 (including lunch) per participant
(for minimum of 30 participants enrolled)

Special *and* On-Request Programme: Determined on case by case basis

HOW TO APPLY

To participate in any advertised GMSI programme, please email: gmsi@gmsiuk.com. Alternatively, you can contact us for more information/advice at the following address:

Governance and Management Services International
Suite 7, Jamaica Wharf
2 Shad Thames
Tower Bridge, London SE1 2YU
United Kingdom

Tel: +44 (0) 20 7403 6070/6199

Fax: +44 (0) 20 7403 6077

Email: gmsi@gmsiuk.com
www.gmsiuk.com

NOTES FOR APPLICANTS

- **UK Border Agency (UKBA) Accreditation** – GMSI is accredited by the British Accreditation Council as approved by the UKBA
- **Language** – Programmes are delivered in the English Language.
- **Certificate** – A Certificate of Participation will be issued to each participant on the successful conclusion of the course.
- **Fees and Payment** - The fees cover the cost of the tuition, the provision of training materials, and study tours/visits. Where indicated, a daily lunch is also provided during the training. Payment in full must be received no later than four weeks to the commencement of the programme. Further advice and payment invoice will be forwarded on receipt of applicant's Registration Form.
- **Your responsibility** – Applicants are responsible for their travels, accommodation and lodging as well as visas application, if required. Visa applications could take some time to process, hence applicants are advised to start early. For those visiting the UK, we recommend an average of £150 for a modest daily expense. Applicants are encouraged to arrange travel and health insurance cover before departing their countries.
- **Taxi** - Travel to and from the airport can be provided at a cost.
- **Sponsorship** – GMSI is unable to offer financial assistance or sponsorship. However, most bilateral and international organisations are able to provide some form of sponsorship for eligible applicants. Information can be obtained from the relevant national offices in the applicant's country of residence.
- **Pre-Programme Advice** – Once admission is confirmed, GMSI will communicate further advice to all successful applicants to enable them make necessary travel arrangements and prepare adequately for the training course.
- **General information** – GMSI offers to facilitate access to any relevant information and assistance, if requested.
- **Cancellation/Rescheduling** - GMSI is fully committed to meeting its obligations to its participants and clients. If, for whatever reasons, a participant is unable to attend a programme for which fees have been received, GMSI will reschedule the programme to dates that are mutually convenient. 45 per cent administration and cancellation fees will apply in the event of full cancellation, a notice of which must be received in writing no later than two weeks to the start of the programme.



TRAINING REGISTRATION FORM

Training Course

Scheduled Date:

Applicant's Personal Details

Surname:

First Name/s:.....

Title:.....**Male:**.....**Female:**.....

Organisation:

.....

Designation:.....

Contact Address:.....

.....

.....**Postal Code**

Tel:.....

Mobile:.....

Fax:.....

Email:.....

Website (if any):.....

Educational and Professional Qualifications

Higher Education:.....

.....

Professional:.....

Sponsorship (fees, travel and living expenses)

Are you certain of sponsorship? Full.....Partial.....

Sponsoring Organisation.....

.....

Name and Contact Details.....

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If partial sponsorship, how do you plan to meet the remainder of your expenses?

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Others

What would you want to benefit from the training course, including description of your needs/interests?

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Signature.....Date.....

Fax to: +44 (0) 20 7403 6077 OR Email as an attachment to: gmsi@gmsiuk.com

One of our team will be in touch with you shortly. Thank you.

CONNECT:



Twitter: @gmsiuk



Facebook page: [Governance and Management Services International – GMSI UK](#)



[linkedin.com/company/governance-and-management-services-international-uk/](https://www.linkedin.com/company/governance-and-management-services-international-uk/)